Borough of Mayfield

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ALEXANDER J. CHELIK
Mayor

JENNIFER ROSSI
Council President

SEANNA KOERNER
Borough Secretary

ROBERT P. SHEILS III, ESQ.
Solicitor

MAYFIELD BOROUGH COUNCIL
Wednesday, September 9, 2026
MINUTES

The meeting was called to order at 739 Penn Avenue, Mayfield, PA at 7:00 p.m. by Vice President Wendy Bochnovich followed by the Pledge of Allegiance.

In attendance were council members Wendy Bochnovich, Tom Hartman, Mary Rosler, Dennis Ross, Jennifer Rossi, and Tiffany Smith. Also present were Mayor Alexander Chelik and Fire Chief Joseph Tomcavage. Diana Campbell was absent.

Motion by Wendy Bochnovich to accept the resignation of President Diana Campbell from Council, effective September 9, 2026. Second by Jennifer Rossi. All in favor, motion carried.
Motion by Wendy Bochnovich for a resolution to appoint Mark Mulvey to council (Resolution 2026-20). Second by Dennis Ross. All in favor, motion carried.
Motion by Wendy Bochnovich to reorganize. Second by Tiffany Smith. All in favor, motion carried.
Motion by Wendy Bochnovich to nominate Jennifer Rossi as council president. Second by Tiffany Smith. All in favor, motion carried.
Motion by Jennifer Rossi to nominate Wendy Bochnovich as council vice president. Second by Mary Rosler. All in favor, motion carried.
Motion by Jennifer Rossi to nominate Tiffany Smith as president pro tempore. Second by Tom Hartman. All in favor, motion carried.

In reorganization
Jennifer Rossi is going to be handling the borough building, right to know, 904 recycling, tire recycling and electronics recycling.
Wendy Bochnovich is going to be handling Flood control, grant writing, accounting and budget.
Mark Mulvey is going to be handling public safety and emergency services building.
Tiffany Smith is going to be handling rental inspections, the Mayfield borough website and payroll.
Tom Hartman is going to be handling streets and public works as well as the DPW site.
Mary Rosler is going to be handling the MS4.
Dennis Ross is going to be handling playgrounds, parks, and athletic complex.

Council went into executive session at 7:10 p.m. Council came back at 7:36 p.m.

Public Input

Former council president and council member Janice Joyce voiced her concerns about power plants coming into Mayfield. She stated that Mayfield is located on top of minefields. Janice informed council

that power plants could potentially cause sinkholes to open up. Janice stated that she hopes that council does the absolute best that they can and be prepared as much as possible.

Janice Joyce expressed her concern that councilman Tom Hartman is not a resident of Mayfield and should not be on council. Solicitor Sheils will be looking into the information that Mrs. Joyce provided.

Renee Mundy reviewed the NorLack document and found a few items that she felt should be revised. Renee provided council with information so the paperwork could be revised.

Administration – Jennifer Rossi

Motion by Wendy Bochnovich to approve the minutes of August 12, 2026. Second by Tom Hartman. All in favor, motion carried.
Motion by Dennis Ross to approve the minutes from the August 31, 2026 public hearing. Second by Wendy Bochnovich. All in favor, motion carried.
Motion by Wendy Bochnovich to approve the minutes from the August 31, 2026 special meeting. Second by Tom Hartman. All in favor, motion carried.
Motion by Tiffany Smith to accept the Treasurer's report for August, 2026. Second by Dennis Ross. All in favor, motion carried.
Motion by Wendy Bochnovich to accept the annual 2025 audit. Second by Tom Hartman. All in favor, motion carried.
Motion by Mary Rosler to pay all bills listed. Second by Tiffany Smith. All in favor, motion carried.
With a revision, motion by Tiffany Smith for a resolution to update zoning fees (Resolution 2026-21). Second by Dennis Ross. All in favor, motion carried.
Motion by Wendy Bochnovich for a resolution to adopt the Lackawanna County 2026 Hazard Vulnerability Assessment and Mitigation Plan Update (Resolution 2026-22). Second by Tiffany Smith. All in favor, motion carried.
Motion by Tom Hartman to set the dates for budget meetings and advertise them. Second by Dennis Ross. Mary Rosler was opposed to the vote. She is working all of the agreed days. Motion carried. The dates are set to be October 6, 13, 20, and 27 at 6:00 p.m.

Buildings – Jennifer Rossi

Jennifer reported that the pictures were framed and hung in the borough building.
Jennifer reported that the backflow tests were done to the DPW site, the EMS building, and the borough building.
Jennifer also reported that Port Elevator came and looked at the elevator the door lock was enabled, it would not allow the elevator to go up and down. The elevator was fixed.
Jennifer received drawings from UGI to have the gas line put in at DPW site. Zoning officer Jason Smith and Paul Natishak will be looking over the plans.

Flood Control – Wendy Bochnovich

Wendy reported that she was unable to be on the sidewalk funding zoom call this morning, but Tony Grizzanti said that all of the information is in for bidding and he was working on comments for PennDOT contract management.

She also said that Kelsey Widdick from FEMA, who is working with us on the Congressionally Directed Spending funding, sent a report. Kelsey said that in addition to the performance extension to

April 20, 2028 and the approval of the scope of work change we submitted to move this to a scoping project, they will be working on updating the budget line items from our grant agreement.

When asked about the sole source decision to have Colliers complete the scoping project, she said that is in PEMA's (Pennsylvania Emergency Management Agency) hands, and it is a legal issue. She asked if Mayfield had written procurement procedures and Ron Ryczak sent her them. As of Friday, she said they were still waiting for an answer from their legal team on a decision and would let us know when they hear something.
Vegetation Managers sprayed the knotweed and the overgrown areas in the river last week.
Motion by Wendy Bochnovich for a resolution to apply for a Monroe County LSA grant for upgrading the Emergency Services Center (Resolution 2026-23). Second by Dennis Ross. All in favor, motion carried.
Motion by Wendy Bochnovich for a resolution to apply for a Monroe County LSA grant for a DPW trailer (Resolution 2026-24). Second by Tom Hartman. All in favor, motion carried.
Motion by Wendy Bochnovich for a resolution to apply for a Monroe County LSA grant to complete the Department of Public Works garage (Resolution 2026-25). Second by Mary Rosler. All in favor, motion carried.
Each of these grants has a $100 application fee.

Playgrounds, Parks, and Athletic Complex- Dennis Ross

Motion by Jennifer Rossi to authorize an additional $20 for the Bird Town Pennsylvania entrance signs. Second by Tiffany Smith. All in favor, motion carried.
Dennis reported that he looked over his initial plan and at this time the plan is too big. He is looking over the plan with Tony Grizzanti and Joe Rovinsky. Dennis is hoping to have a different plan by next month.

Public Safety, Grants – Mary Rosler

Fire Chief Joe Tomcavage reported there were 16 fire calls received and acted upon for the month of August, 2026.
Zoning officer Jason Smith reported there were 3 UCC permits for the amount of $586.50 for the month of August, 2026.
Mary reported that there is an Arts and Culture grant that we can receive from the county. Once that is applied for it will be used to reimburse the Lions Club for the concert in the park.

Planning Commission Report - Mayor Chelik

The mayor reported that there was no official action taken at the planning commission meeting. There was a brief discussion on the situation with the warehouses on Meredith Street and the warehouses on Rushbrook Street between Mayfield and Archbald. There were 17 or 18 properties that appear to be sold from DeNaples to a firm in California. The warehouses that would have been in Mayfield by Meredith Street seemed to have been one of the properties that were taken.

Rental Inspections – Tiffany Smith

Tiffany reported that she would be sending out the rental paperwork this week.

Streets and Public Works – Tom Hartman

Tom reported that the signs for the bridges did come in but the hardware is on back order.

Mayor's Report – Mayor Chelik

Police Chief Joe Perechinsky reported there were 317 calls for the month of August.
Chief Joe Perechinsky reported that there were 2 incidents with E-Bikes that were created and acted upon.
There was a police impersonator, the lights were taken from the car, and his supervisor was spoken to regarding his actions.
The mayor performed the wedding ceremony for Rebekah Campbell and Shayne Mizok, he did not charge a fee. The mayor did say he was very honored to perform at that ceremony.

The mayor provided council with paper copies of his veto stating why he would not be signing the following ordinances 2026-15, 2026-16 and 2026-17.

Attorney Sheils informed council because this is a land ordinance, we need to take specific precautionary steps. There needed to be a notice of enactment, and it was provided to the newspaper seven days prior. Because the veto from the mayor was not on the agenda out of the abundance of caution, the council should reconsider the ordinance at a meeting no later than ten days after the current meeting.

If after reconsideration, a majority of all elected council members plus one vote to override the veto, the ordinance will have full force in effect, as if it had been received and approved. The vote will be determined by yays and nays, and the names of members and their votes will be entered onto the minutes.
Attorney Sheils strongly advised council to hold a special meeting.
Council discussed that there will be a special meeting to be held on Monday, September 21, 2026 at 6:00 p.m.

Act 32 Report – Mayor Chelik

The mayor reported that we are in good shape with EIT. We received $19,310.00 more this year than we did last year. We are up 9.5% more than we were last year.

Solicitor's Report – Atty. Sheils

Attorney Sheils had no report

Old Business

The LERTA (Local Economic Revitalization Tax Assistance) was discussed by council. Both the mayor and Attorney Sheils will be looking to get more information for the next meeting.
Motion by Jennifer Rossi to approve the Tree Ordinance to go with our special meeting. Second by Tiffany Smith. All in favor, motion carried.
The Development Agreement on the provisionally approved solar farm was discussed; Jennifer Rossi will be contacting Harry Coleman for further information.

The NorLack hearing is scheduled for 6:30 on Wednesday, October 14, before our regularly scheduled meeting, it will be advertised by the county. A few minor changes including a couple typos will be sent to the county to update the NorLack agreement.

New Business
There was no new business discussed.

Public Input
There was no public input discussed.

Motion to adjourn

Motion to adjourn by Jennifer Rossi. Second by Tiffany Smith. All in favor, motion carried.

The meeting was adjourned at 9:01 p.m.