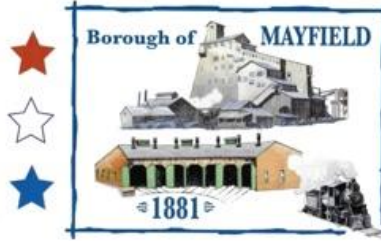


Borough of Mayfield

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ALEXANDER J. CHELIK
Mayor

DIANA CAMPBELL
Council President

JAMES PERRY
Borough Secretary

OWEN M. COLEMAN, ESQ
Solicitor

MAYFIELD BOROUGH COUNCIL Wednesday, May 14, 2025

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An executive session on personnel and legal matters was held at 6:45.

The meeting was called to order at 7:00 p.m. by President Diana Campbell followed by the Pledge of Allegiance.

Roll Call: Wendy Bochnovich, Bridget Boettcher, Diana Campbell, Tiffany Casey, Tom Hartman, and Jennifer Rossi were present. Mary Rosler was absent. Mayor Chelik and Atty. Coleman were also present.

Public Input

Mark Cordelli, Lackawanna County Director for Community Relations, informed all about upcoming events in the county and left fliers to be posted.

Administration – Diana Campbell

Motion by Wendy Bochnovich to approve the minutes of April 9, 2025. Second by Bridget Boettcher. Passed 6-0.

Motion by Jennifer Rossi to accept the Treasurer's report for April, 2025. Second by Tiffany Casey. Passed 6-0.

Motion by Wendy Bochnovich to pay all bills listed and all others mentioned. Second by Jennifer Rossi. Passed 6-0.

Motion by Jennifer Rossi to close accepting bids for the Abandoned Mine Land (AML) grant. Second by Tom Hartman. Passed 6-0.

Motion by Bridget Boettcher to open bids for the Abandoned Mine Land (AML) grant. Second by Wendy Bochnovich. Passed 6-0.

BIDS RECEIVED FOR PADOT PROJECT NO. OSM 35(1760)103.1 WERE:

James T O'Hara - \$16,913,000
Latona Trucking Inc. - \$15,398,000
Leeward Construction - \$15,772,800
T. Brennan - \$18,842,500
Kriger Construction, Inc. - \$12,558,000

Motion by Diana Campbell to form a committee composed of Ron Ryczak, Kaufman Engineering, Tony Grizzanti (KBA Engineering), and Attorney Owen Coleman to go over the bids and choose the lowest

responsible bidder with the most experience with this type of work. Second by Bridget Boettcher. Passed 6-0.

Motion by Wendy Bochnovich to approve use of volunteers for Whitmore Hose Company for a chicken barbeque on June 8, William Walker Hose Company for a chicken barbeque on October 11 and a hoagie sale on Election Day, November 4. Second by Tiffany Casey. Passed 6-0.

President Diana Campbell reported that Mayfield received a notice of violation for our MS4 (Municipal Separate Storm Sewer System) for the June 2023 submission. Other communities have received the same notice. They are looking for everyone to have GIS (geographic information system) mapping. Diana said that she is working with KBA and Dave Lamareaux to settle this matter.

Streets and Public Works – Tom Hartman

Tom reported that the monthly zoom meeting with April Hannon and Tony Grizzanti was held today about the TASA (Transportation Alternatives Set-Aside) sidewalk project. There are no conflicts and they are working on the URMS (Utility Relocation Management System) details. It is scheduled to go out to bid in January of 2026 with a start date of June, 2026 when students are finished with school.

He also said that our PennDOT representative Jeff Roback wrote up a proposal to pave 2 blocks of Gorham Avenue. It was emailed to 3 contractors and 2 responded. Andrew Baldan Construction \$22,500 and Dave Machiesky \$23,328.

Motion by Tom Hartman to hire Andrew Baldan Construction to pave 2 blocks of Gorham Avenue. Second by Tiffany Casey. Passed 6-0.

Buildings and Parks – Jennifer Rossi

Motion by Jennifer Rossi to purchase a flag, 25-foot flagpole, and solar lights for in front of the municipal building. Second by Wendy Bochnovich. Passed 6-0.

Jennifer reported that the elevator is working and the 3 and 5-year tests were done this morning. She is waiting for the certificate.

She also reported that the sign for the front of the building has been ordered.

Electronic recycling approved and will be held Saturday, September 27 from 9 to 11 at the DPW garage.

Motion by Jennifer Rossi to file for the 904-recycling grant after June 1. Second by Tom Hartman. Passed 6-0.

A new roof at emergency services center was discussed. Jennifer reported that a stamp was found on the roof showing it was 20 years old. She requested quotes from several and received a quote of \$47,000 from Paradigm. They said the new roof would last from 30 to 35 years.

Kleinbauer will be servicing the air conditioning at the emergency services center soon.

She received a quote for \$1600 to power wash the emergency services center if we were interested.

The DPW garage floor should be finished this week weather permitting.

Athletic Complex and Playgrounds – Mary Rosler

Mayor Chelik reported that he sent Owen Worozbyt, Director of Operations for the Lackawanna Heritage Valley Authority, a message that the knotweed on the new trail should be treated. He also said Mayfield received a copy of a report sent to the contractor for some violations having to do with sediment control and installing a swale.

Ontario and Western Railway (O&W) ticket booths will be placed on the grounds of the new trail.

Public Safety – Bridget Boettcher

Fire Chief Joe Tomcavage reported 14 fire calls received and acted upon for the month of April, 2025. He said there was a hydrant knocked over and it was repaired by the water company with no problems. He also mentioned that for the Mayfield Hose Company car show on May 18 they will be blocking off Hudson and May Streets from Maple Street to Pine Street. Rain date is June 8.

Zoning Officer Jason Smith reported 1 zoning permit for \$25 and 4 UCC permits for \$1800.58.

Bridget reported that she is working with Chief Perechinsky on a grant for police body cameras.

Planning Commission report – Mayor Chelik

Mayor Chelik reported that at their May 7th meeting, NorLack's Commonly Undesirable Land Uses (CULUs) were discussed. After looking at the maps that were given to them and the list of how the CULUs were distributed, there were several discrepancies that he said they will bring up at the next NorLack meeting to be held in Greenfield Township on May 28 at 6:00.

Motion by Wendy Bochnovich to assign the address of 482 to the building of Rocco Forgione on Route 6/Scranton Carbondale Highway to an existing building which consists of three sections, the other two already with the addresses of 480 and 484. Second by Bridget Boettcher. Passed 6-0.

Rental Inspections – Tiffany Casey

Tiffany reported that she is working on a form letter to send to property owners of rental properties and is working on obtaining a list of those addresses.

Flood Control – Wendy Bochnovich

John Murray, our analyst for the Engineering grant, approved the extension of that grant until June of 2026.

Corey Davenport from the Pennsylvania Emergency Management Agency (PEMA) emailed that he heard from FEMA regarding our meeting with them last month and that they said we are still in an Environmental and Historical Preservation (EHP) hold, but they are reviewing documents. He said currently we do not owe them anything. Tony Grizzanti has forwarded them the latest engineering study. He will update us as soon as he hears something.

Mayor Chelik reported that he was contacted by Patrick Trichilo because from his house near the Chestnut Street bridge, he noticed erosion and asked if Mayfield would contact DEP (Department of Environmental Protection) with our concerns.

Mayor's Report – Mayor Alexander J. Chelik

Police Chief Joe Perechinsky reported 434 calls for the month of April, 2025.

Mayor Chelik reported that the Legion will conduct the Memorial Day ceremony. He also presented council with a sample ordinance and other materials about a UCC Board of Appeals.

The mayor informed council that he wrote a letter to Westlake United about a noise complaint affecting the operation of the Graham Academy as reported by the owner of the NEET Center. The mayor and Emergency Management Coordinator Jim Perry investigated the complaint and spoke to an official at the plant. They reported that they were “tuning” a boiler.

Act 32 Report – Mayor Alexander J. Chelik

No meeting

Solicitor's Report – Atty. Owen M. Coleman

Attorney Coleman reported Mayor Chelik and Chief Perechinsky are working on the blighted properties and the chief is citing owners according to the maintenance code.

Old Business

President Campbell reported that several residents asked if their reassessment took into consideration that their properties were in the floodplain. They felt that Tyler Technologies, who are in charge, was unaware of this. She said she called Pat Tobin and he said they had been given the FIRM (Flood Insurance Rate Map) and the assessment values took that into consideration.

She also said May 18 to 24 is National Public Works Week and wanted to recognize our one worker, Paul Natishak, and thank him for all that he does.

New Business

Motion by Jennifer Rossi to hire Monique Bednash as a part time administrative assistant for 15 hours a week at a rate of \$18 per hour. There will be a 90-day probationary period. An employment agreement will be determined. Second by Tiffany Casey. Passed 6-0.

Public Input

Tom Joyce asked about the missing pole on the ramp to the Casey Highway at the top of Rushbrook Street. He said it has been missing for 3 years. Tom Hartman said he will check on it.

Joe Tomcavage reported that during the heavy rain this month when the river was rising, he noticed a tractor trailer parked on the flood gate on the Chestnut Street bridge. The owner contacted and he moved the truck.

Motion to adjourn by Jennifer Rossi. Second by Bridget Boettcher. Passed 6-0.

The meeting was adjourned at 8:08.