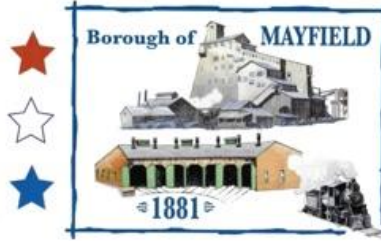


Borough of Mayfield

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ALEXANDER J. CHELIK
Mayor

DIANA CAMPBELL
Council President

JAMES PERRY
Borough Secretary

OWEN M. COLEMAN, ESQ
Solicitor

MAYFIELD BOROUGH COUNCIL Wednesday, March 12, 2025

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The meeting was called to order at 7:00 p.m. by President Diana Campbell followed by Pledge of Allegiance.

Roll Call: Wendy Bochnovich, Diana Campbell, Tiffany Casey, Tom Hartman, Mary Rosler, and Jennifer Rossi were present. Bridget Boettcher was absent. Mayor Chelik and Atty. Coleman were also present.

Public Input

Mark Cordelli, Lackawanna County Director for Community Relations, informed all about upcoming events in the county and left fliers to be posted.

Jack Clark, Whitmore Avenue, inquired who was in charge of monitoring blighted properties, in particular 219 Whitmore Avenue, whose roof was now caved in. He was told by Mayor Chelik that Chief Perechinsky was being diligent in contacting the owners and there might be a possible settlement soon.

Administration – Diana Campbell

Motion by Wendy Bochnovich to approve the minutes of February 12, 2025. Second by Mary Rosler. Passed 6-0.

Motion by Tiffany Casey to accept the Treasurer's report for February, 2025. Second by Jennifer Rossi. Passed 6-0.

Motion by Jennifer Rossi to pay all bills listed and all others mentioned. Second by Tom Hartman. Passed 6-0.

Motion by Mary Rosler for a resolution to dispose of outdated records such as bills and bank statements from 2017. Second by Jennifer Rossi. Passed 6-0.

Resolution #2025-04

Diana Campbell announced there would be a meeting of the MS4 Committee meeting to review the annual status report on Saturday, March 15, 2025 in the borough building.

There was a discussion on the Reassessment meeting that was held on March 6. A brief explanation of some of the details was given and the public was invited to ask questions. It was emphasized that Mayfield's revenues will not change from 2025 to 2026 when the reassessment takes place. This is a redistribution. Approximately one third will receive a tax decrease, about one third will stay the same, and about one third will see an increase.

Streets and Public Works – Tom Hartman

Tom reported that \$56,681.92 was deposited into our Liquid Fuels account (Street and Bridges) for our yearly allotment. This was over \$2000 more than we received last year, thanks to the roads that were added.

Tony Grizzanti and Wendy met online with April Hannon this morning about the TASA sidewalk funding. April stressed the importance of keeping the public informed about the project, in particular, those whose properties will be affected. The snow and ice removal ordinance (Ordinance 8-05) describes the responsibility of all homeowners with regard to cleaning the sidewalks on their properties. The ordinance is posted on the Mayfield website. A newsletter will be distributed by the end of March to all Mayfield residents and this will be one of the topics. The remainder of the meeting was a discussion on Tony getting information submitted.

Lakeland has sent in their 50% share of KBA's first engineering bill for this project.

Motion by Jennifer Rossi for a resolution to appoint Wendy Bochnovich and Diana Campbell as the signatories for the sidewalk funding. Second by Tiffany Casey. Passed 6-0.

Resolution #2025-03

Tom also reported that the insurance company sent in a check for \$46,319 for the F-550 that was destroyed by a fire. Information is being gathered on the purchase of a new vehicle.

Buildings and Parks – Jennifer Rossi

Jennifer reported that the borough building project is close to being finished. She has made arrangements for Adams cable to finish their updates and she has contacted businesses to inspect the elevator so that it can be put back into use.

We were given a temporary occupancy permit for three months. A permanent permit will be issued when the window, along with a shelf, is put in, separating the waiting room from the office.

She also said that she is working on the 904 recycling grant and the grants from last year have not been sent out yet. We should be receiving the one from 2022 soon.

An electronics recycling event has been tentatively scheduled for Saturday, September 27 from 9 to 11 AM and will be held if we are awarded the grant. The information for tire recycling is not yet available.

The concrete floor has been awarded to TCR Solutions. The contract has been signed and they hope to get started soon.

Motion by Jennifer Rossi for a resolution to apply for a Community Reinvest grant for new chairs, tables, a television, speakers, and microphones for the meeting room and window shades for the borough building. Second by Wendy Bochnovich. Passed 6-0.

Resolution #2025-05

Jennifer also said she contacted Cerra signs for the borough logo that will go on the front of the building.

Athletic Complex and Playgrounds – Mary Rosler

Mary reported she has found no new grant information. The matches are very high.

Public Safety and Rental Inspections – Bridget Boettcher and Tiffany Casey

Fire Chief Joe Tomcavage reported 20 fire calls received and acted upon for the month of February, 2025. He said that fire companies throughout the valley are having trouble finding volunteers to help. As a result, Mayfield often responds.

Zoning Officer Jason Smith's report listed 1 zoning permit approved for \$100 and no UCC permits issued for the month of February, 2025. A fee of \$600 was paid for a variance hearing.

Planning Commission report – Mayor Chelik

Mayor Chelik reported no new business at the Planning Commission meeting. The zoning hearing on the request for a variance regarding 815 Pine Street is scheduled for March 20, 2025 at 7:00 PM.

Diana reported that the advertisement for the rental inspection ordinance will be advertised soon.

Flood Control – Wendy Bochnovich

On Thursday, February 27, Wendy, Ron Ryczak, Mayor Chelik, Tony Grizzanti, Jim Perry, and Len Jaskowiec had a Teams meeting with PEMA and FEMA. We explained to them that there is a contradiction in what needs to be done to get our levee accredited so that residents will no longer be in the floodplain and be required to purchase flood insurance. The map issued by FEMA implies that we simply need to build up the levee an extra amount called freeboard. But a study done by KBA, with funds from our engineering grant, found that the way the Poplar Street bridge constricts the water flow will greatly have upstream effects. It was suggested that we could possibly lower the riverbed. We were asked to supply them with a narrative stating where we are now and where we would like to be. The flood committee composed this letter and it was sent to PEMA and FEMA on March 5. In it, we invited them to Mayfield to take a first hand look at our situation. We have not heard back from them yet.

In this meeting KBA was asked to run the study as if the Poplar Street bridge had no siderails. This would let us know if the rails are preventing an easy water flow and not catch debris. The thought is maybe then the levee walls would not have to be raised so high. We still have some money left in the engineering grant for this study.

Mayor's Report – Mayor Alexander J. Chelik

Police Chief Joe Perechinsky reported 392 calls for the month of February, 2025.

On February 16, 2025, the Mayor Chelik reported he performed a wedding between Nicholas Dragwa and Ashley Hightower. There was no charge.

He also reported that the Lackawanna County Association of Boroughs had a dinner meeting on February 20. Mayor Prince of Vandling was voted in as the new president and Jane Sterling was voted in as the secretary/treasurer.

The mayor mentioned several resolutions that will be presented at the Pennsylvania State Boroughs Association Annual Conference including: radar for local police, a limit on Right to Know requests, and electronic legal advertising instead of in newspapers.

Act 32 Report – Mayor Alexander J. Chelik

Mayor Chelik reported that 22 primary voting delegates were in attendance at the February 27, 2025 meeting which was enough to hold a meeting. All past bills were approved.

The mayor also reported on the collection of Earned Income Tax, comparing the January to February collection of 2024 (increase of \$7,390 or 14.81%) and 2025 (increase of \$1,587 or 2.77%), projecting a decrease in collections from 2024 to 2025.

Solicitor's Report – Atty. Owen M. Coleman

Attorney Coleman reported that the 2020 deed for Delaware Street was recorded, but there appears to be some problems with recording the deed for the 1997 Ordinance accepting Laurel Road and the Detention Pond. He hopes to settle the matter shortly.

Old Business

The newsletter will be distributed by the end of March. It will also be posted on the borough website.

Mine Reclamation grant

Motion by Mary Rosler to advertise for bids for the Abandoned Mine Reclamation work necessary at the Rushbrook Street area, east of the Casey Highway, for the Office of Surface Mining contract 35(1763)103.1. Second by Wendy Bochnovich. Passed 6-0.

Mark Powell's timeline calls for bid advertisement dates of April 25 and May 2, bid packages available to contractors on April 25, pre-bid meeting on May 7, and opening of bids at the council meeting on May 14. Hopefully, construction will start within a month after that, taking approximately twelve to fifteen months, allowing for about 53 days of bad weather.

New Business

Mayor Chelik explained the importance of having a Board of Appeals for the Uniform Construction Code. This board would hear and rule on appeals, requests for variances, and requests for extensions of time. The application for appeal would be based on a claim that the true intent of the code had been incorrectly interpreted. The mayor said that when he was an officer of the Council of Governments, one of its goals was to have ordinances adopted by multiple communities to save advertising costs and have uniform ordinances. He mentioned animal control, littering, and recycling ordinances as examples. He also stated the board would consist of qualified members to hear appeals of decisions by the UCC. The funding for COG ran out and the organization was abandoned. Diana Campbell suggested this might be something we can work on with the NorLack group.

Public Input

None

Motion to adjourn by Jennifer Rossi. Second by Tom Hartman. Passed 6-0.
The meeting was adjourned at 8:25.