

## Borough of Mayfield

Municipal Building  
739 Penn Avenue  
Mayfield, Pennsylvania 18433

Phone & Fax (570) 876-4391  
E-mail: mayfieldboro@echoes.net



ALEXANDER J. CHELIK  
Mayor

DIANA CAMPBELL  
Council President

PHYLLIS A. JASKOWIEC  
Borough Secretary

JAMES PERRY  
Assistant Secretary

OWEN M. COLEMAN, ESQ  
Solicitor

### MAYFIELD BOROUGH COUNCIL Wednesday, July 10, 2024

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**The meeting was called to order** at 7:00 p.m. by President Diana Campbell followed by the Pledge of Allegiance.

**Roll Call:** Diana Campbell, Wendy Bochnovich, Mary Rosler, Bridget Boettcher, Tiffany Casey, and Tom Hartman were present. Jennifer Rossi was absent due to a family emergency. Atty. Coleman and Mayor Chelik were also present.

President Diana Campbell announced there would be an executive session on personnel at the end of the meeting.

#### **Public Input**

Mark Cordelli, Lackawanna County Director for Community Relations, informed all about upcoming events in the county and left fliers to be posted.

#### **Administration – Diana Campbell**

**Motion** by Tom Hartman to approve the minutes of June 12, 2024. Second by Bridget Boettcher. Mary Rosler had a correction. Passed 6-0.

**Motion** by Mary Rosler to accept the Treasurer's report for June, 2024. Second by Tiffany Casey. Passed 6-0.

**Motion** by Tiffany Casey to pay all bills listed in the packet and all others mentioned. Second by Tom Hartman. Passed 6-0.

Full time police officer Mike Repecki wrote a letter explaining the value of having Life Vacs in the police vehicles. He explained that 3 would cost \$165, plus shipping. Tiffany Casey pointed out that when one was used, it would be replaced at no cost. This expenditure was approved along with the other bills.

**Motion** by Diana Campbell to pay off the TAN and make the interest payment for the paving loan. Second by Bridget Boettcher. Passed 6-0.

Report on meeting with Maurice McGeehan from Iron Nebula about online security.

**Motion** by Mary Rosler to accept the quote of \$455 a month for cyber security from Iron Nebula. Second by Tiffany Casey. Passed 6-0.

Diana Campbell reported on Stormwater Best Management Practices Meeting at the Lackawanna County Conservation District in Clarks Summit on Thursday, June 27. Rain barrels and a large number of native plants were the highlight and it is hoped we can implement these practices once the borough building is renovated.

Adding volunteer insurance to the DGK policy was discussed.

**Motion** by Tom Hartman to add volunteer insurance to the DGK policy at a cost of \$500 per year. Second by Tiffany Casey. Passed 6-0.

## **Streets and Public Works – Tom Hartman**

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**Motion** by Tom Hartman for a Resolution to apply for a Community Reinvest Grant for \$5000 to help pay for a trailer for the Department of Public Works. **(Resolution 2024-8)**

Second by Mary Rosler. Passed 6-0.

Tom reported that the pave cut inspections were going well.

The meeting scheduled for the update on road additions for Liquid Fuels Funds was canceled until next month.

Tom reported on July 3, he, along with Paul Natishak, Mayor Chelik, and Wendy Bochnovich, met with UGI and Stafursky Paving on Whitmore Avenue. Because there were more than 4 pave cuts within 100 feet, it should be paved from curb to curb. The Stafursky Paving rep said the road was in such poor condition that if they mill it, it will not last more than a couple years. He is going to come up with an estimate that would include a new base. Mayfield would contribute to this project since the pave cuts don't extend for the entire block.

On July 10, Tom, along with Mayor Chelik and Wendy Bochnovich, had a zoom meeting with April Hannon, Project Manager from PENNDOT about the sidewalk funding. The funding is available for 5 years and she doesn't anticipate that it will begin until the summer of 2026 because there are too many clearances that must be obtained. The first step is to file the paperwork to name a signatory and administrator for the Pennsylvania Department of Transportation, Bureau of Project Delivery, Systems Management Section. This is ECMS, the Engineering and Construction Management System which provides information on PennDOT's construction projects.

**Motion** by Tiffany Casey to appoint Diana Campbell as the signatory and Wendy Bochnovich as the administrator for the Pennsylvania Department of Transportation, Bureau of Project Delivery, Systems Management Section. Second by Tom Hartman. Passed 6-0.

The Hill Street storm drain cleaning has not yet been scheduled.

**Motion** by Tom Hartman to apply for a Low Volume Road Grant. Second by Wendy Bochnovich. Passed 6-0. Tom will schedule a meeting with Kim Nagle and Jerry Stiles from the conservation district soon.

## **Buildings and Parks – Jennifer Rossi**

Wendy Bochnovich reported that Adams Cable said they would install the fiber optic cable in the borough building after the renovations were completed.

Jennifer Rossi is coordinating between Nagle and Gavarental for repair and testing of our borough building elevator.

Jim Perry said it would not be a problem to relocate the computer and copy machine in the William Walker Hose Company while the borough building renovations were taking place.

**Motion** by Wendy Bochnovich to apply for an electronic recycling grant. Second by Mary Rosler. Passed 6-0. Jennifer will pick a date and schedule it.

**Motion** by Mary Rosler to apply for the 904 yearly recycling grant. Second by Tiffany Casey. Passed 6-0.

## **Athletic Complex and Playgrounds – Mary Rosler**

Mary reported the water backflow testing for the concession stand will be scheduled with Mike Serniak. She also reported that Paul has not had a chance to put up the new swing at the playground but will soon.

She will try again to contact Sandy Opshinsky for help in obtaining funding to renovate the Penn Avenue playground.

## **Public Safety and Rental Inspections – Bridget Boettcher and Tiffany Casey**

**Fire Chief Report** - Fire Chief Joseph Tomcavage listed 23 fire calls for June, 2024. He asked for a copy of the injury form and also a copy of the new insurance policy. He also asked if we removed the

insurance on the fire hydrants on the borough policy because they are no longer the property of the borough.

**Zoning Officer Report** - Zoning Officer Jason Smith listed \$75 collected in zoning fees for 3 permits and \$316.50 in UCC fees for 1 permit for June, 2024.

**Planning Commission report – Mayor Alexander J. Chelik**

Mayor Chelik reported that the bids for the Heritage Trail in Mayfield were \$140,000 over budget. The contractor agreed to extend his original bid while the Authority seeks additional funding and removed some of the items from the original plans. DCNR has pledged an additional \$53,000.

**Motion** by Wendy Bochnovich to advertise for an ordinance regulating large-scale solar electric energy facilities. Second by Tom Hartman. Passed 6-0.

**Motion** by Bridget Boettcher to advertise for a public hearing for a zoning amendment on Article 3, Table 1 to include a Large-Scale Solar Electric Facility (SEF) as a principal permitted use in a C-2 Zone, and Article 11 to add a definition of an SEF. Second by Mary Rosler. The public hearing will be held on Wednesday, August 14, 2024 at 6:40 p.m. in the Municipal Building. The Council will vote on approval of the amendment at its regular meeting on August 14 at 7:00 p.m. Passed 6-0.

**Flood Control – Wendy Bochnovich**

Levee Grant – On July 2, Mayor Chelik, Ron Ryczak, Tony Grizzanti, and Wendy had a zoom meeting with Tom Hughes (PEMA), Corey Davenport (PEMA), Justin Parker (FEMA) and Erin Hagan (FEMA). The Environmental and Historical Preservation clearance was discussed. This is needed in order to be able to proceed with the planning. Tony is taking care of that. We were also informed that Mayfield needs to amend the Lackawanna County Hazard Mitigation Plan and add that we want to upgrade the levee to meet the freeboard standards determined by FEMA. Wendy is working with Mary Liz Donato, Ernie Szabo (PEMA) and Tom Hughes to accomplish this as soon as possible. Tom also suggested that we might be able to use the engineering grant that has been funding studies on how to raise the freeboard as part of our match for the federal money.

Tony is finding out about the notification on the articles of agreement for this grant that a plan must be approved by October 1, 2024 or we lose the money.

Levee inspection by the Army Corps of Engineers was Wednesday, June 26, at 8:30 AM. The slope mower company, RC Mowers USA, sent a representative, Sean Sullivan, with another slope mower and he worked with Paul and Serge for 2 days to get the levee cut in time for the inspection. Leon Skinner from the Army Corps was in charge of the inspection and complimented Mayfield on the upkeep of the levee with such limited resources. Leon spotted a flapgate that was badly corroded and suggested we ask DEP if they might have one on hand that they could give us or we could purchase and install ourselves. Wendy wrote an email to them about this and is awaiting a reply.

Chief Joe Perechinsky arranged a meeting with the railroad on Wednesday, July 17 to discuss the coal catchers over the sidewalks which are in need of repair.

**Mayor's report – Mayor Alexander J. Chelik**

The police report lists 397 calls in June, 2024.

Mayor Chelik performed a wedding ceremony on June 22 at the Montdale Country Club between Monica Wormuth and Jeremy Tokarz. A \$50 fee was collected.

He also reported that the issue with Laurel Road and the detention pond in Mayfield Heights being up for sheriff's sale has been settled.

**Act 32 report – Mayor Alexander J. Chelik**

Mayor Chelik reported there was no meeting.

**Solicitor's report – Atty. Owen M. Coleman****PAGE 4**

Atty. Coleman reported that he spoke to the Langan developers. They are waiting for Riley Associates to complete the paperwork and all will be at our August meeting.

**Old Business**

Century logistics – Authorization to proceed was granted.

NorLack meeting is July 24.

The storm water meeting July 3 at Scranton City Hall to discuss a county wide plan was canceled. Mayor Chelik and Tom Hartman were supposed to attend.

**New Business**

Submit pictures to be chosen as part of the Pennsylvania State Association of Boroughs calendar.

The Lions' Club annual Concert in the Park will be held on August 11.

**Public Input**

Joe Tomcavage reported that there were a couple large trees laying across the river down from Meredith Street. He pointed out that if debris collected there and built up, the water would be diverted onto Lackawanna Avenue and cause problems in Mayfield. Diana said she would contact someone in Carbondale Township to ask for their help.

**Motion** to adjourn by Diana Campbell. Second by Mary Rosler. Passed 6-0.

Meeting adjourned at 8:13.

Council then entered into executive session.

Executive session ended at 8:30.