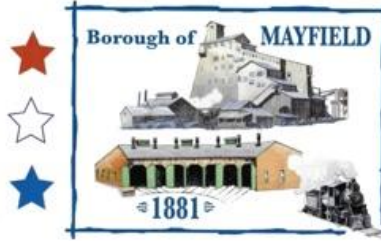


## Borough of Mayfield

Municipal Building  
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ALEXANDER J. CHELIK  
Mayor

DIANA CAMPBELL  
Council President

JAMES PERRY  
Borough Secretary

OWEN M. COLEMAN, ESQ  
Solicitor

### MAYFIELD BOROUGH COUNCIL Wednesday, January 8, 2025

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**The meeting was called to order** at 7:00 p.m. by President Diana Campbell followed by Pledge of Allegiance.

**Roll Call:** Wendy Bochnovich, Bridget Boettcher, Diana Campbell, Tiffany Casey, Tom Hartman, and Mary Rosler were present. Jennifer Rossi was absent. Mayor Chelik and Atty. Coleman were also present.

#### **Public Input**

Mark Cordelli, Lackawanna County Director for Community Relations, informed all about upcoming events in the county and left fliers to be posted.

#### **Administration – Diana Campbell**

**Motion** by Diana Campbell to approve the minutes of December 11, 2024. Second by Mary Rosler. Passed 6-0.

**Motion** by Bridget Boettcher to accept the Treasurer's report for December, 2024. Second by Wendy Bochnovich. Passed 6-0.

**Motion** by Bridget Boettcher to pay all bills listed and all others mentioned. Second by Mary Rosler. Passed 6-0.

It was agreed upon to keep renting the post office box for another year at a cost of \$102.

**Motion** by Diana to approve the current non-uniform employee handbook. Second by Tiffany Casey. Passed 6-0.

#### **Streets and Public Works – Tom Hartman**

Tony Grizzanti, April Hannon, John Pfeiffer, PennDOT railroad grade crossing engineer, and Wendy were on a zoom meeting for the TASA sidewalk grant this morning. A consent form must be signed from the borough stating that Mayfield authorizes PennDOT to request railroad crossing upgrades, including new sidewalks, from the PA Public Utility Commission.

**Motion** by Wendy Bochnovich for a resolution to authorize PennDOT to request railroad crossing upgrades, including new sidewalks, from the PA Public Utility Commission. **(Resolution #2025- 02)** Second by Tom Hartman. Passed 6-0.

A written maintenance agreement must be submitted from both the Mayfield Elementary School and Mayfield Borough in order for all clearances to be met.

Tony will send the location map and final plans to John. We might have to pay for a flagger for the railroad during the week or so that they will be working around the bridge. They also want to be sent

any past minutes so they know that Mayfield residents are aware of this project and have no complaints. There is a pole near the bridge with a light on it leaning over. It has no wires. The PUC says it is not their pole. Arrangements will have to be made to remove it.

Hill Street storm drain cleaning was not done yet and will be arranged between Mike Ford and Paul in the spring.

The project of installing 6 storm drain boxes project on Chestnut, Walnut, and Pine Streets has been completed including paving. Jeff Roback from PennDOT approved the project and closed it. All that has to be done is tar the edges of the pavement.

The light on Penn Avenue has been repaired and we are waiting on the one on 5<sup>th</sup> Street.

The sidewalks and railings on the Poplar Street bridge will be replaced. Bids will be opened on January 23, 2025 with a spring start. This work is being done by the county with no cost to Mayfield.

### **Buildings and Parks – Jennifer Rossi**

The electrical work is almost completed in the borough building. The plumbing is not finished yet and neither is the stone work on the front.

Stephanie Kulick donated office supplies from her business that is downsizing and relocating. Among the donations are 4 filing cabinets with hanging file folders, 2 chairs without wheels and several with wheels. A thank you letter will be written to her.

**Motion** by Mary Rosler to advertise for the concrete floor work to be done in the garage with the grant money. Second by Bridget Boettcher. Passed 6-0. Tony Grizzanti will prepare the information.

### **Athletic Complex and Playgrounds – Mary Rosler**

Mary reported that there was no new grant information.

### **Public Safety and Rental Inspections – Bridget Boettcher and Tiffany Casey**

Fire Chief Joe Tomcavage reported 17 calls for the month of December, 2024.

Zoning Officer Jason Smith's report listed 0 zoning permits and 1 UCC permit for a total of \$94.50 for the month of December.

Planning Commission report – Mayor Chelik

Mayor Chelik reported that the Planning Commission approved the lot line change for the Polednak family.

Tiffany Casey reported that she is working on the rental inspection policy and also the fees. A meeting is set for Saturday with Tiffany and Diana to work on the details.

### **Flood Control – Wendy Bochnovich**

The Flood Committee (Wendy, Len Jaskowiec, Jim Perry, Ron Ryczak) met to look over the lidar map from KBA of the area behind United Laminations. Another meeting will be held this Friday with Tony Grizzanti to discuss the possible cost of an engineering study to determine how to handle any flooding in that area.

Mayor Chelik sent an email to the Heritage Trail asking if the weir will be addressed as a safety concern to boaters and kayakers.

**Mayor's Report – Mayor Alexander J. Chelik**

Police Chief Joe Perechinsky reported 424 calls for the month of December, 2024.

Mayor Chelik reported that the police policy handbook has been updated. The Chief updated the policies handbook for procedures such as taser use, firearms use, deadly force, vehicle pursuit, and many more. These are very helpful in our insurance rates.

The mayor also distributed a copy of a newspaper article showing Chief Perechinsky involved in an undercover drug investigation with others in Carbondale that resulted in the person being sentenced. Cash, weapons, and drugs were found.

Officer Ray Gabikian has reached senior status as a patrol officer, which involves a slight increase in the hourly rate he is paid.

**Act 32 Report – Mayor Alexander J. Chelik**

Mayor Chelik reported there was no meeting.

He discussed delinquent tax collections being done by Berkheimer at the very low rate of 1.42% for the collection of Earned Income Tax for the borough.

The mayor also handed out a Proclamation calling on residents of Mayfield to “observe January 27, 2025 as “International Holocaust Remembrance Day” in memory of the victims of the Holocaust, and in honor of the survivors, as well as the liberators and rescuers, and further proclaim that we the residents of the Borough of Mayfield, should strive to overcome intolerance and indifference through learning and remembrance”.

**Solicitor's Report – Atty. Owen M. Coleman**

Attorney Coleman had no report.

**Old Business**

The next NorLack meeting will be Wednesday, January 22<sup>nd</sup>, in Carbondale.

Century Logistics's Mine Reclamation grant has been approved and received. Kaufman Engineering will be the sole source engineer.

**New Business**

**Motion** by Diana Campbell for a resolution to apply for a Community Reinvest Grant for the DPW trailer. Second by Tom Hartman. Passed 6-0.

**(Resolution #2025-1)**

**Public Input**

None

**Motion to adjourn** by Tiffany Casey. Second by Tom Hartman. Passed 6-0.

The meeting was adjourned at 7:50.