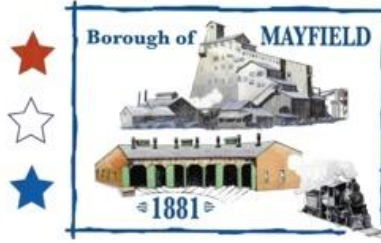


Borough of Mayfield

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ALEXANDER J. CHELIK
Mayor

DIANA CAMPBELL
Council President

JAMES PERRY
Borough Secretary

OWEN M. COLEMAN, ESQ
Solicitor

MAYFIELD BOROUGH COUNCIL Wednesday, February 12, 2025

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The meeting was called to order at 7:00 p.m. by President Diana Campbell followed by the Pledge of Allegiance.

Roll Call: Wendy Bochnovich, Diana Campbell, Tom Hartman, Mary Rosler, and Jennifer Rossi were present. Bridget Boettcher and Tiffany Casey were absent. Mayor Chelik and Atty. Coleman were also present.

Public Input

None

Administration – Diana Campbell

Motion by Wendy Bochnovich to approve the minutes of January 8, 2025. Second by Mary Rosler. Passed 5-0.

Motion by Tom Hartman to accept the Treasurer's report for January, 2025. Second by Jennifer Rossi. Passed 5-0.

Motion by Mary Rosler to pay all bills listed and all others mentioned. Second by Wendy Bochnovich. Passed 5-0.

Motion by Tom Hartman to appoint Ken Liuzzo to the Zoning Hearing Board. Second by Wendy Bochnovich. Passed 5-0.

Motion by Mary Rosler to appoint Stephanie Kulick to the Shade Tree Committee. Second by Jennifer Rossi. Passed 5-0.

Motion by Jennifer Rossi to appoint Len Jaskowiec to the Property Maintenance Board of Appeals. Second by Wendy Bochnovich. Passed 5-0.

Motion by Tom Hartman to hire Andrew Baldan as needed to help plow snow if necessary. Second by Mary Rosler. Passed 5-0.

Streets and Public Works – Tom Hartman

Tom reported that Atty. Coleman is working on updating the road additions for Liquid Fuels Funds. Tony Grizzanti, Chief Joe, and Wendy met online with April Hannon this morning about the TASA sidewalk funding. The details of maintenance have to be worked out and a resolution for the signing authority needs to be passed at our March council meeting.

UGI plans to install a new gas main on Cemetery St., Depew Ave., Main St., and a section of Poplar St. Tom will try to find out when the project will start.

Tom is looking into a grant for paving a low volume road offered by the conservation district.

On January 19, while Paul Natishak was plowing, the F-550 caught on fire. It was a total loss. Council is considering several options and will discuss further at the March meeting.

Motion by Diana Campbell to add to the agenda due to this emergency with the borough's F-550 truck and an insurance issue. Second by Jennifer Rossi. Passed 5-0.

Motion by Tom Hartman to get a salvage title for the truck. Second by Jennifer Rossi. Passed 5-0.

The title to the truck could not be found and Diana mentioned that Doug Miller from Senator Rosemary Brown's office was instrumental in helping obtain a new title quickly.

Buildings and Parks – Jennifer Rossi

Jennifer reported that the borough building project is close to being finished. The wires in the back room, which are for the camera, need to be taken care of. The drinking fountain leaked again and she told the contractor it needs to be replaced not repaired.

She also said that she is working on the 904 recycling grant and the grants from last year have not been sent out yet. She will arrange for Mayfield to hold both electronic and tire recycling events sometime in September.

Plans to have the elevator inspected and put back into service are being made.

Motion by Wendy Bochnovich to close bids for the garage concrete floor. Second by Mary Rosler. Passed 5-0.

Motion by Jennifer Rossi to open the bids for the garage concrete floor. Second by Tom Hartman. Passed 5-0.

Bids received are:

Leo Zini Builders: \$21,741

Frank Molinaro: \$20,580

Sean Byrne Construction: \$38,750

Linde Corp.: \$22,695.48

TCR Solutions: \$18,900

Kobalt Construction, Inc.: \$35,580

Bognet, Inc.: \$52,300

Machiesky Construction: \$37,468

D&M Construction Unlimited: \$51,000

LR Costanzo: \$33,666

Minichi Inc.: \$22,900

Frank Petrucci: \$24,727

Motion by Jennifer Rossi to accept the lowest responsible bidder after review by Atty. Owen Coleman and KBA Engineering.

A thank you letter has been sent to Stephanie Kulick for the donation of office supplies.

Athletic Complex and Playgrounds – Mary Rosler

No new grant information.

Public Safety and Rental Inspections – Bridget Boettcher and Tiffany Casey

Fire Chief Joe Tomcavage reported 13 fire calls for the month of January, 2025.

Zoning Officer Jason Smith's report listed 0 zoning permits and 1 UCC permit for a total of \$1,747.50 for the month of January, 2025.

Planning Commission report – Mayor Chelik

Mayor Chelik reported that a Norlack meeting was held after the Planning Commission meeting on February 5 led by Andrew Swartz. Commonly undesirable land uses (CULUs) were discussed. A zoning report was recently denied because the lot is nonconforming. The setbacks do not meet specifications. The zoning hearing board will decide on a variance.

He also reported that the Planning Commission approved the lot line change for the Polednak family. **Motion** by Wendy Bochnovich to approve the lot line change for the Polednak property. Second by Jennifer Rossi. Passed 5-0.

Motion by Wendy Bochnovich to approve the Langan Development plan update upon recommendation of the planning commission and the borough engineer. Second by Mary Rosler. Passed 5-0.

Diana Campbell reported that she, Bridget Boettcher, and Tiffany Casey met on Saturday, January 11 to work on the rental inspection agreement. It was decided that for the most part they agree with the ordinance. A few changes will be made. One change will be to take out all fees and have them be decided by a separate resolution.

Motion by Jennifer Rossi to advertise for an amendment to the Landlord Ordinance. Second by Wendy Bochnovich. Passed 5-0.

Flood Control – Wendy Bochnovich

The Commonwealth Finance Authority informed Mayfield that we were awarded a Flood Mitigation grant for \$129,000. The grant was written for \$258,00 and the purpose was the match for the \$2.3 million levee grant for the freeboard upgrade. This project is the first step in getting the levee accredited. It will not yet get residents out of the floodplain, so they will still be paying flood insurance. Jon Conville, from DEP, who inspect the levee, said they would be willing to have a meeting with us to answer any questions we have on what exactly needs to be accomplished before the levee is accredited.

The Flood Committee met on January 10 with Tony Grizzanti to look over the lidar map of the area behind United Laminations. It was agreed that anything done in this area will affect the river upstream so they will talk to Carbondale Township to see if they are interested in a project.

At the NorLack meeting in Carbondale on January 22, Ron and Wendy talked to Frank Lapka of Carbondale Township. They explained the possible plan to apply for a grant to conduct an engineering study of the levee from Oak St. upstream to Meredith Street and asked if they would be interested in joining us. Frank said he will take that idea back to a meeting and will let us know.

Tony Grizzanti said that the hydrology report which is being funded by a previous flood mitigation grant is nearing completion. What needs to be addressed is exactly where the levee has to be raised, by how much and how, usually a wall. We have to wait for their final report. As of right now, this engineering grant ends June 30 of this year, so the report should be provided before that.

Mayor's Report – Mayor Alexander J. Chelik

Police Chief Joe Perechinsky reported 440 calls for the month of January, 2025.

The police chief reported progress on the following buildings for property maintenance: 217 Whitmore Avenue, 213 Depew Avenue, 709 Poplar Street, and 501 Hill Street.

Mayor Chelik reported damage to the new Heritage Trail from the south entrance at the NEET Center to the cul-de-sac, to the detention pond on the new trail.

The mayor also learned from Owen Worozbyt, Director of Operations at the Lackawanna Heritage Valley Authority, that the Mayfield boat launch was meant to be a take-out point because of the spillway. Another launch in Carbondale will be the entrance, making the trip 4 miles. There will be more signage at the take-out point. The mayor wrote a letter of support addressed to the Secretary of the Bureau of Recreation and Conservation for the agency seeking additional funding.

The mayor reminded the council that he forwarded a list of property sales from June to December, a total of 22 properties sold, the market price the buyer received, the assessment of the property and the taxes they pay to the borough.

He also informed council that he sent letters to 29 property owners on Route 6 seeking data on the economic impact that would be the result of the borough being funded for the installation of sanitary sewers on that state highway.

A letter was sent to the owners of 103 Oak Street from FEMA about a new round of funding available to acquire structures or to elevate structures in the flood zone. Mayor Chelik was told that this funding was government to government, i.e. from the federal government to Mayfield. As the deadline for funding was February 14, 2025, the mayor and solicitor will look into the program and obtain more information for council as it is expected there will be another round of funding in the future. Mayor Chelik informed council that he issued a Proclamation acknowledging the retirement after 54 years of service of Father John Sorochnka, and it was scheduled to be in the Advantage on Friday. Council members also signed a certificate acknowledging the contributions of Father John. He will be invited to attend the next meeting and receive the document.

A meeting of the Lackawanna County Association of Boroughs is scheduled for February 20, 2025 at the Regal Room in Olyphant. Council members interested in attending are to make a reservation. The cost of the buffet is \$20 per person.

Act 32 Report – Mayor Alexander J. Chelik

There was a scheduled meeting of the Lackawanna County Tax Collection Committee (TCC) on January 30, 2025 but only 18 primary voting delegates were in attendance. As a total of 24 primary voting delegates were required for a quorum, there was no meeting. The next meeting is scheduled for February 27, 2025. According to the TCC By-Laws, only 14 primary voting delegates are needed to conduct a meeting after a meeting in which there was not a quorum.

Mayor Chelik reported that the collection of the Earned Income Tax by Berkheimer listed \$640.00 less collected in January 2025 as compared to January 2024, or 4.81% less. Last year, the collection in January of 2024 was \$1,643.00 or 14.06% higher than in January of 2023.

Solicitor's Report – Atty. Owen M. Coleman

Attorney Coleman said he is working on the dedication of the roads that were found to not be recorded properly.

Old Business

None

New Business

Motion by Mary Rosler to assign the address 1201 Linden Street to Robert Mikulak. Second by Wendy Bochnovich. Passed 5-0.

Motion by Jennifer Rossi to approve the developer agreement between Century Development and Mayfield Borough regarding the Abandoned Mine Land grant. Second by Tom Hartman. Passed 5-0.

Motion by Wendy Bochnovich to approve the professional agreement between Kaufman Engineering and Mayfield Borough regarding the Abandoned Mine Land grant. Second by Mary Rosler. Passed 5-0.

Public Input

None

Motion to adjourn by Tom Hartman. Second by Mary Rosler. Passed 5-0.
The meeting was adjourned at 8:19.