Borough of Mayfield

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ALEXANDER J. CHELIK
Mayor

DIANA CAMPBELL
Council President

SEANNA KOERNER
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ROBERT P. SHEILS III, ESQ.
Solicitor

MAYFIELD BOROUGH COUNCIL
Wednesday, August 12, 2026
MINUTES

The meeting was called to order at 739 Penn Avenue, Mayfield, PA at 7:00 p.m. by Vice President Wendy Bochnovich followed by the Pledge of Allegiance.

In attendance were Council members Wendy Bochnovich, Tom Hartman, Mary Rosler, Dennis Ross, Jennifer Rossi, and Tiffany Smith. Also present were Mayor Alexander Chelik and Fire Chief Joseph Tomcavage. Diana Campbell was absent.

Public Input

Renee Mundy brought to Council's attention that at the last meeting she asked for more information on the solar farm. She was wondering if council had any updates for her. Council is working on gathering more information for her and will be provided to her via email.

Administration – Diana Campbell

Motion by Dennis Ross to approve the minutes of July 8, 2026. Second by Tiffany Smith. All in favor, motion carried.
Motion by Jennifer Rossi to approve the minutes of the July 13, 2026 special meeting. Second by Mary Rosler. All in favor, motion carried.
Motion by Dennis Ross to accept the Treasurer's report for July 2026. Second by Tom Hartman. All in favor, motion carried.
Motion by Mary Rosler to pay all bills listed. Second by Jennifer Rossi. All in favor, motion carried.
Motion by Mary Rosler to change the agenda. Second by Tom Hartman. All in favor, motion carried.
Motion by Mary Rosler to change two items with the Casella contract. Second by Tom Hartman. All in favor, motion carried.

Buildings – Jennifer Rossi

Jennifer Rossi reported that they are in the process of framing and getting ready to hang pictures in the borough building.

Michael Serniak was contacted to do the three yearly back flow tests for the Borough building, the emergency services center and the ball field.
Steve Nagel was contacted to come in and service the elevator because it was not working properly.

Jennifer met with contractor John Curtelli. They went through both the DPW garage and the Emergency Services Center for estimates for improvements including a heating system at the Emergency Services Center.
Motion by Jennifer Rossi to approve the tire recycling event for this year 2026. Second by Tiffany Smith. All in favor, motion carried. This year's tire recycling event will be held on October 1st from 3:00 p.m. until 5:00 p.m.

Flood Control – Wendy Bochnovich

Wendy reported the sidewalk meeting was this morning. All should be good to start advertising for bids in the spring so the job can be started as soon as school is out in June 2027.
We received the report from Leon Skinner of the Army Corps of Engineers for the levee inspection that was done on June 24, 2026. Overall, the levee is minimally acceptable which means that we meet all of the interim eligibility requirements for PL-84-99 and are eligible for their rehabilitative assistance. Some of the problems were cracked concrete, some encroachments from property owners, debris needs to be cleared from around the flap gates, grass is dried out, trees are too close to the berm and there are ATV ruts to name a few. The pipes are in poor condition also, but they do know that we have submitted a Flood Mitigation Grant to get them repaired. We are waiting to hear about that, hopefully soon.
She, along with Ron Ryczak and Tony Grizzanti, on several occasions have tried to contact FEMA and PEMA by email and phone for information on the Colliers single source engineering project for the levee. We will keep trying.
We are waiting to hear about the statewide LSA grant awards. Our submission is for paving. The next meeting of the Commonwealth Financing Authority is September 15. We are also waiting to hear about the grant for the leaf vac.
She said she is going to apply for an LSA Monroe County grant to upgrade the Emergency Services Center.

Playgrounds, Parks, and Athletic Complex – Dennis Ross

Dennis reported the cameras were installed at the athletic complex on Tuesday, August 11.
He also reported that for the Healthy Kids initiative Sen. Rosemary Brown signed on with a letter of support but not only for just the partnership with Wayne Memorial. She is supporting the full initiative. She believes that if Mayfield Borough is able to advance this initiative it can help other towns in northeastern Pennsylvania.
Dennis reported that Mayfield is still in the lineup for the Wayne Memorial Kids Zone. He is still waiting for a phone call from the CEO to get the plan into action. Dennis was informed that there will be an AED (Automated External Defibrillator) donated to the Anna McCarthy playground.

Motion by Dennis Ross for a resolution to establish the Mayfield Borough Parks and Recreation Committee (Resolution 2026-18). Second by Tom Hartman. All in favor, motion carried. The committee consists of the six following people; Bill Brennan, Thomas Cadwalader, Matt Fazen, Deanna Lutchtko, Renee Mundy and Dennis Ross.
Motion by Dennis Ross for a resolution to establish the Mayfield Borough Bird Town Committee as a subcommittee of the Parks and Recreation Committee and authorize a payment of the $100 non-refundable Bird Town Pennsylvania Application fee (Resolution 2026-19). Second by Tom Hartman. All in favor, motion carried. The committee consists of the three following people; Wendy Bochnovich, Thomas Cadwalader and Dennis Ross.

Motion by Dennis Ross to authorize the purchase of two additional Bird Town Pennsylvania entrance signs at a total cost not to exceed $100. Second by Tom Hartman. All in favor, motion carried.

Motion by Dennis Ross to authorize KBA to write a budget for a cart path at the ballfield paid for with CDBG funds. Second by Tom Hartman. All in favor, motion carried.

Public Safety, Grants – Mary Rosler

Fire Chief Joe Tomcavage reported that there were 15 fire calls reported and acted upon for the month of July 2026.

Zoning officer Jason Smith reported that there were UCC fees of $1,289 and Zoning fees of $50 for the month of July.

Mary reported that she has gotten a few responses based on grant applications to get body cameras for the police department.

Planning Commission report – Mayor Chelik

The mayor had no report.

Rental Inspections – Tiffany Smith

Tiffany reported that she got addresses from the mayor. She completed the property inspection letter and will be working on getting all those mailed out.

The mayor said he would proceed to get more addresses for her in order to send out to all rental homes.

Streets and Public Works – Tom Hartman

Tom reported that he is still waiting for the delivery of the signs on the railroad bridges.

Tom is waiting for someone to come out and assess the lights on the Casey Highway. He will be working on getting a price in order to work on getting a grant to replace the lights.

The mayor showed photos from the southeast to the northern sides of the site that is located on exit 5 at the top of Rushbrook.

Mayor's Report – Mayor Alexander J. Chelik

Police Chief Joe Perechinsky reported 367 calls for the month of July.

Act 32 Report – Mayor Alexander J. Chelik

LST Berkheimer
January-July 2025 $16,163.69
January-July 2026 $14,639.41
There is a loss of $1,524.28 from 2025-2026

Earned income County vs. Mayfield
For the county January-July 2026 is 2.80% higher than it was January-July 2025.
For Mayfield January-July 2026 is 13.55% higher than it was January-July 2025.

Solicitor's Report- Atty. Robert P. Sheils III

Attorney Sheils stated there would be an executive session at the end of the meeting.

Old Business

Council discussed the purchase of getting a new printer. It was suggested to get a color copier that scans, faxes, and double-sided copies. Council decided to purchase a printer that did not exceed the limit of $700.
Council discussed the Powell LERTA (Local economic revitalization tax assistance) on exit 5. Mayfield Borough granted Powell developers a ten-year LERTA and at the end of the ten years 45% of the taxes would be paid. Council does not think that the Powell LERTA goes with the land. Solicitor Shiels said he would be looking over the ordinance that is in place to make sure council is correct in saying that the LERTA should not be able to go with the land.

New Business

Motion by Jennifer Rossi for a resolution to update zoning fees (Resolution 2026-21). Second by Tiffany Smith. All in favor, motion carried, The Mayor spoke with Zoning officer Jason Smith and the rest of council and they agreed to table the vote until Solicitor Shiels looks over all provided information from Jason and comes to an agreement on updating the fees.

Council discussed the Tree Ordinance. Jennifer Rossi shared with council a stand-alone Tree Ordinance for the town. Zoning Officer Jason Smith explained that the ordinance basically states that if you cut down 200 trees you must replace them somewhere else within the borough. Jennifer wants council to look over the ordinance she had set up and talk in more detail at the next meeting.

Motion by Jennifer Rossi to advertise the three revised solar ordinances, post the property, and conduct a public hearing at 6:30 p.m. followed by a special meeting at 7:00 p.m. for council to vote. This meeting is to be held on Monday, August 31, 2026. Second by Tiffany Smith. All in favor, motion carried.

Public Input

Jason Smith wanted to make it known to council that at the mine reclamation site on exit 5 there is a 1200-foot long by 40-foot-high cliff that was created at the site. There is no safety net or signs with warnings at or around the site area. Jason feels it is an accident waiting to happen.

Council went into executive session at 8:38 p.m. and returned at 9:43 p.m.

Motion to adjourn by Jennifer Rossi. Second by Tiffany Smith. All in favor, motion carried.

The meeting was adjourned at 9:43 p.m.