

Borough of Mayfield

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ALEXANDER J. CHELIK
Mayor

DIANA CAMPBELL
Council President

PHYLLIS A. JASKOWIEC
Borough Secretary

OWEN M. COLEMAN, ESQ
Solicitor

MAYFIELD BOROUGH COUNCIL Wednesday, April 10, 2024

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Call to order at 7:00 p.m. by President Diana Campbell followed by the Pledge of Allegiance.

Roll Call: Diana Campbell, Wendy Bochnovich, Mary Rosler, Jennifer Rossi, and Tom Hartman were present. Bridget Boettcher (ill) and Tiffany Casey were absent. Atty. Coleman and Mayor Chelik were also present.

Public Input

Maurice McGeehan, from Iron Nebula, computer security services, gave a presentation on what his company has to offer. Some members of council and the mayor are going to meet with him at a future time to discuss options and if this service is necessary.

Mark Cordelli, Lackawanna County Director for Community Relations, informed all about upcoming events in the county and left fliers to be posted.

Administration – Diana Campbell

Motion by Mary Rosler to approve the minutes of March 13, 2024. Second by Jennifer Rossi. Passed 5-0.

Motion by Wendy Bochnovich to accept the Treasurer's report for March, 2024. Second by Tom Hartman. Passed 5-0.

Motion by Mary Rosler to pay all bills listed in the packet and all others mentioned. Second by Wendy Bochnovich. Passed 5-0.

Diana discussed the last meeting of Norlack which was at the end of February. The commissioners approved the selection of a consultant by the committee. The next meeting is possibly at the end of April.

Streets and Public Works – Tom Hartman

Motion by Tom Hartman to approve cleaning the storm drains on Hill Street. Second by Wendy Bochnovich. Passed 5-0. Paul Natishak is working on selecting the contractor to complete the job. ARP money will be used for this unless Tom hears from PennDOT that liquid fuels money can be used.

Buildings and Parks – Jennifer Rossi

Motion by Jennifer Rossi to close all bids on the borough building renovation project. Second by Mary Rosler. Passed 5-0.

Motion by Jennifer Rossi to open the sealed bids for the borough building renovation project. Second by Wendy Bochnovich. Passed 5-0.

The bids were opened, amounts recorded, then turned over to KBA and Atty. Coleman to go over. At the next meeting council will award the project to the lowest responsible bidder.

Contractor	Base bid	Alt 1	Alt 2	Alt 3	Alt 4	Alt 5	Alt 6	Alt 7	Alt 8
		2 nd floor	Furnace locate	flagpole	Rear canopy	Fire escape	1 st floor plywood	2 nd floor plywood	Metal roof
Sean Byrne Const	\$199,866	ADD \$44,600	ADD \$33,950	ADD \$4,300	ADD \$10,900	ADD \$4,200	ADD \$3,350	ADD \$4,020	ADD \$32,990
D&M Construct Unlimited	\$477,000	ADD \$57,000	ADD \$37,000	ADD \$10,800	ADD \$23,000	DEDUCT \$1,500	ADD \$3,200	ADD \$3,500	ADD \$20,000
Scandale Assoc Builders	\$259,900	ADD \$34,800	ADD \$34,500	ADD \$5,100	ADD \$13,400	DEDUCT \$1,200	ADD \$2,400	ADD \$2,600	ADD \$15,500
Wodock Construct LLC	\$283,000	\$69,000	\$47,500	\$11,500	\$16,000	\$4,500	\$4,180	\$4,180	\$16,000
Pro Elec Group	No bid received	-	-	-	-	-	-	-	-
Lobar Inc	No bid received	-	-	-	-	-	-	-	-
Mar Paul Construct Co	\$419,000	DEDUCT \$34,000	ADD \$35,000	ADD \$16,000	ADD \$24,000	DEDUCT \$3,000	ADD \$4,600	ADD \$4,700	ADD \$42,000
Multiscape	\$316,150	ADD \$52,735	ADD \$14,115	ADD \$8,277	ADD \$20,820	DEDUCT \$4,000	ADD \$3,740	ADD \$4,027	ADD \$42,087

Motion by Jennifer Rossi to request the use of space at William Walker for the secretary, council, planning commission and zoning officer to conduct borough business until the renovation project is complete. Second by Wendy Bochnovich. Passed 5-0.

Motion by Jennifer Rossi to approve the hot water heater at the Emergency Services Center be replaced by Kleinbauer Mechanical LLC for \$450. Second by Mary Rosler. Passed 5-0. The elevator inspection was discussed.

Athletic Complex and Playgrounds – Mary Rosler

Mary reported that the water and electric service was turned on at the athletic complex in March for the upcoming baseball season.

She also reported that the \$5,000 for the playground mulch was electronically deposited, but we are still waiting for the \$1,000 check for the Concert in the Park.

Public Safety and Rental Inspections – Bridget Boettcher and Tiffany Casey

Fire Chief Report - Fire Chief Joseph Tomcavage listed 17 fire calls for March, 2024.

Joe reported that there is water pouring out onto the street at the corner of Hudson and Poplar. Jim Perry said that the water company reported that there is no chlorine in the water so it is not their responsibility.

Joe also reported that there was a problem with the fire alarm at the NEET Center and it was resolved.

He also asked for permission to close Hudson and May Streets from Maple Street to Pine Street from 8 a.m. to 3 p.m. on Sunday, May 19, for a car show.

Motion by Diana Campbell to close Hudson and May Streets from Maple Street to Pine Street from 8 a.m. to 3 p.m. on Sunday, May 19, for a Mayfield Hose Company car show. Second by Jennifer Rossi. Passed 5-0.

Zoning Officer Report - Zoning Officer Jason Smith listed 2 zoning permits and 1 UCC permit for March, 2024.

Planning Commission report – Mayor Chelik reported that the Planning Commission met on April 4, 2024 and gave preliminary approval for the NEET Center’s subdivision. The Center is seeking approval to subdivide the area of the Farmer’s Market and a 6-acre area on the southern portion of the NEET’s property. There are possible plans for a Health and Wellness Center on this land.

The mayor mentioned a WNEP news broadcast which indicated that the Lackawanna County Department of Health and Human Services received a \$1,000,000 grant for a new health care center in Mayfield from Congressman Matt Cartwright’s office. However, on March 26, 2024, it was reported in the Scranton Times/Tribune that the funds were for a health center in Blakely. John Blake, from Congressman Matt Cartwright’s office, was unsure where the center would be built, indicating that both communities were eligible.

The mayor signed an approval letter sent to the Bureau of Recreation and Conservation indicating the importance of the funding for what would be called the “Mayfield O & W Trail”. Owen Worozbyt, Lackawanna Heritage Valley trail and environmental projects manager, said they expect bids to construct the trail from Chestnut Street to the cul-de-sac across from the Russian Cemetery to go out shortly.

If the Health Center is to be built in Mayfield, it would require the Heritage Valley trail in the southern portion of the NEET Center’s land to be realigned to accommodate the construction and, as there is a culvert in the path, would require some additional funding.

Flood Control – Wendy Bochnovich

The newsletter we just distributed around town is now posted by Diana on the front page of the website.

Maintenance on the slope mower has been completed. Paul Natishak and Ron Ryczak picked it up in Bloomsburg a couple weeks ago. The bill is \$538.45.

Borough training – The external hard drive was updated on Wednesday, March 27, 2024.

Ches is working on having Phyllis be able to file the online reports. He filed the AG-385 because we did not have a report from last year to follow and it took a while to get all of the information needed. On Wednesday, April 3, he showed how to file the PURTA report. Diana and Wendy did it last year and just learned that Mayfield received \$573.11. It was not coded properly on the treasurer’s report. This report has not been filed in several years. Phyllis was shown how to store the current report in a folder with the username and password written on the folder so that next year the information is readily accessible.

Training today, April 10, Ches showed Phyllis how to file the UCC reports online. They have not been filed since 2022 and maybe earlier. Ches did 4 and Phyllis did 2. They were paid on the Sam’s credit card. Next was doing a “save as” with a form for the minutes so that it would not have to be typed from the start every time. Copying and pasting in a word document were attempted. Folders are being created with directions on the cover as references to follow.

Meeting on Blighted Properties - On Tuesday, March 26, the mayor, Jennifer, Chief Joe and Wendy met with Paul Macknosky of DCED about funding for blighted properties. He said the LSA grants are the best ones to go after for this, but we have been applying for those funds for other things we need right now like the garage. He explained it was a long, slow process to get a property at the point where something can be done. We will be working with Chief Joe to start this. He also said that all boroughs, cities, etc. have a blight problem, many far worse than ours.

Engineering Grant – KBA bill #2 is for \$15,541.50 for the core boring and a few meetings.

Grant funds remaining, \$25,911. That would be 85% of a project that totaled \$30,483.50 and our 15% share would be \$4,572.50. We will use ARP funds for this. During the meeting on March 5 with KBA,

we were told over half of this money would be used to do a study on the river to determine whether or not the levee project of updating the freeboard would have any upstream or downstream effects. In an email on Tuesday, Tony said they have begun plans for this study. This grant was from April of 2021 to June of 2024 so we applied and were recently granted an extension of 1 year until June of 2025.

TASA Sidewalk funding – The Multi-modal transportation grant awards were published in the paper on Wednesday, March 27. Mayfield was not among them. Will try again next year.

Video Pipe Inspection – We have been approved to receive \$9,800 in grant funding to video inspect the levee. Now need 3 quotes to decide who will get the job which also includes cleaning the pipes.

Century Development AML Grant – The paperwork is in Washington awaiting review and the issuance of the Authorization to Proceed.

Ron and Wendy will be meeting with Jerry Price on Friday, April 12, to learn what progress has been made and if any work will be starting soon.

Mayor's report – Mayor Alexander J. Chelik

The police report lists 429 calls in March, 2024.

The mayor distributed an information handout with a summary of Senate Bill 753, which the governor signed and will become Act 2 of 2024. There are changes to the borough code which will affect matters important to council. The solicitor was given a copy of the bill to report to council at the next meeting, especially the topic of recycling fees. The mayor also reported on the Lackawanna River Basin Sewer Authority awarding \$90,000 to have the sewer lines in Mayfield video inspected. He distributed pictures of the process for council to view.

Act 32 report – Mayor Alexander J. Chelik

The mayor reported that the Earned Income Tax collection from January to March by Berkheimer totaled 1.88% more in collections than last year. The mayor reported on an article in the Sunday Times/Tribune on April 7, 2024, which listed the tax burden on the 40 municipalities in Lackawanna County, with Mayfield being 37th on the list. The only communities with a lesser burden were Carbondale Township, LaPlume Township and Vandling Borough. Council does a great job of providing Mayfield's residents with many services at such a low cost.

Solicitor's report – Atty. Owen M. Coleman

Atty. Coleman reported that the legal ad for the 2018 International Property Maintenance Code was in the Times both April 2 and April 4, 2024.

Old Business

Motion by Wendy Bochnovich to approve the International Property Maintenance Code of 2018. Second by Mary Rosler. Passed 5-0.

New Business

Motion by Mary Rosler to appoint Diana Campbell as a voting delegate and Wendy Bochnovich as an alternate for the annual PSAB conference in June. Second by Tom Hartman. Passed 5-0.

Motion by Wendy Bochnovich to have council, mayor, zoning officer and Ron Ryczak, as the mine reclamation grant administrator, receive borough email addresses just for borough business from Adams Cable who said there would be no charge. Second by Jennifer Rossi. Passed 5-0. Wendy will contact Adams Cable and make the arrangements.

Public Input

None

Council entered executive session at 8:27 p.m.

Council resumed regular session of council at 9:15 p.m.

Motion to approve the non-uniform employee handbook by Wendy Bochnovich. Second by Jennifer Rossi. Passed 5-0.

Motion to adjourn by Mary Rosler. Second by Jennifer Rossi. Passed 5-0.

Meeting adjourned at 9:20 p.m.