

## Borough of Mayfield

Municipal Building  
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ALEXANDER J. CHELIK  
Mayor

DIANA CAMPBELL  
Council President

PHYLLIS A. JASKOWIEC  
Borough Secretary

OWEN M. COLEMAN, ESQ  
Solicitor

### MAYFIELD BOROUGH COUNCIL Wednesday, May 8, 2024 AGENDA

**Call to Order** at 7:00 p.m. by President Diana Campbell followed by Pledge of Allegiance.

**Roll Call:** Diana Campbell, Wendy Bochnovich, Mary Rosler, Bridget Boettcher, Jennifer Rossi, Tiffany Casey, Tom Hartman

#### Public Input

#### Administration – Diana Campbell

**Motion** to approve the minutes of April 10, 2024.

**Motion** to accept the Treasurer's report for April, 2024.

**Motion** to pay all bills listed in packet and all others mentioned.

**Motion** for a **Resolution** to approve refinancing of paving loan. **(Resolution #2024-5)**

ARP report. Distribute funds into other accounts and close ARP account.

**Motion** to appoint Diana Campbell as the temporary Right-To-Know officer.

**Motion** for a **Resolution** for the Adams Cable license agreement. **(Resolution #2024-6)**

#### Streets and Public Works – Tom Hartman

Report on Liquid Fuels.

Report on Hill Street storm drain cleaning.

#### Buildings and Parks – Jennifer Rossi

**Motion** to appoint the lowest responsible bidder for the borough building project.

Approval of \$15,000 engineering fee bill.

Report on Kleinbauer Mechanical LLC fixing the hot water heater. **Motion** to approve \$450 payment.

Discussion on air conditioning maintenance at the Emergency Services Center to be possibly done by Kleinbauer Mechanical LLC.

### **Athletic Complex and Playgrounds – Mary Rosler**

Discussion on fixing the swings at the Penn Ave. playground and the cost.

**Motion** to approve cost of fixing the playground swings at the Penn Ave. playground.

### **Public Safety and Rental Inspections – Bridget Boettcher and Tiffany Casey**

Fire Chief Joe Tomcavage's report – in packet.

Zoning Officer Jason Smith's report – in packet

Planning Commission report - Mayor Chelik

### **Flood Control – Wendy Bochnovich**

Update on grants.

**Motion** to appoint Ron Ryczak as administrator for the Mine Reclamation grant.

Report on Clean Up Day.

### **Mayor's Report – Mayor Alexander J. Chelik**

Police report in packet.

### **Act 32 Report – Mayor Alexander J. Chelik**

### **Solicitor's Report – Atty. Owen M. Coleman**

### **Old Business**

Norlack update.

**Motion** to approve the Employee Handbook with the new addition.

### **New Business**

Revisit the contract with BIU for rental inspections.

**Motion** to approve preparation of Act 537 sewage planning module.

**Motion** to appoint Jason Smith as rental inspector.

**Motion** to hire a part time police officer.

### **Public Input**

**Motion** to adjourn.