

## Borough of Mayfield

Municipal Building  
739 Penn Avenue  
Mayfield, Pennsylvania 18433

Phone & Fax (570) 876-4391  
E-mail: mayfieldboro@echoes.net



ALEXANDER J. CHELIK  
Mayor

DIANA CAMPBELL  
Council President

PHYLLIS A. JASKOWIEC  
Borough Secretary

OWEN M. COLEMAN, ESQ  
Solicitor

### MAYFIELD BOROUGH COUNCIL Wednesday, April 10, 2024 AGENDA

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**Call to Order** at 7:00 p.m. by President Diana Campbell followed by Pledge of Allegiance.

**Roll Call:** Diana Campbell, Wendy Bochnovich, Mary Rosler, Bridget Boettcher, Jennifer Rossi, Tiffany Casey, Tom Hartman,

#### Public Input

##### Administration – Diana Campbell

**Motion** to approve the minutes of 3-13-24.

**Motion** to accept the Treasurer's report for March, 2024.

**Motion** to pay all bills listed in packet and all others mentioned.

##### Streets and Public Works – Tom Hartman

**Motion** to approve cleaning the storm drains on Hill Street.

Discussion on Liquid Fuels.

##### Buildings and Parks – Jennifer Rossi

**Motion** to close all bids on borough building renovation project.

**Motion** to close all sealed bids.

**Motion** to open all sealed bids.

**Motion** to accept lowest responsible bidder upon review of the borough solicitor and engineering firm.

**Motion** to request use of space at William Walker for the secretary, council, planning commission and zoning officer to conduct Borough business until the renovation project is complete.

Hot water heater at Emergency Center.

Elevator inspection.

**Athletic Complex and Playgrounds – Mary Rossi**

Water and electric service turned on at the complex in March for the upcoming baseball season.

The \$5,000 was finally electronically deposited in March for the playground mulch.

Still waiting for the \$1,000 check for the Concert in the Park.

**Public Safety and Rental Inspections – Bridget Boettcher and Tiffany Casey**

Fire Chief Joe Tomcavage’s report – in packet.

Zoning Officer Jason Smith’s report – in packet

Planning Commission report - Mayor Chelik

Mayfield Hose Co. purse bingo May 11, Walker Hose Co Mother’s Day flower sale in May, Lions Club envelope drive beginning May 7.

**Flood Control – Wendy Bochnovich**

Update on grants.

Report on borough training.

Report on meeting with Paul Macknowsky about blighted properties.

**Mayor’s Report – Mayor Alexander J. Chelik**

Police report in packet.

**Act 32 Report – Mayor Alexander J. Chelik**

**Solicitor’s report – Owen M.Coleman**

Legal ad for 2018 Property Maintenance Code in newspaper April 4, 2024.

**New Business**

**Motion** to appoint Diana Campbell as a voting delegate and Wendy Bochnovich as an alternate for the annual PSAB conference.

**Motion** to have council, mayor, zoning officer and Ron Ryczak, as the mine reclamation grant administrator, receive borough email addresses just for borough business from Adams Cable, who said there is no charge.

**Old Business**

**Motion** to approve the International Property Maintenance Code of 2018.

**Motion** to approve refinancing of loan.

**Motion** to approve non-uniform employee handbook.

**Public Input**

**Motion** to adjourn.